

**NOTICE INVITING TENDER FOR
SUPPLY OF 1 NUMBER OF LEGAL HIGH SPEED
DUPLEX SCANNER OF REPUTED BRAND FOR THE
DISTRICT COURT COMPLEX DHUBRI.**

Memo no. : DJ.XIII-5/2011-17/____/E,
Dated : 27-08-19
Last Date of Submission : 11-09-19 (before 5.00.p.m.)

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Sealed quotations are invited affixing court fee stamps of Rs.8.25/- (non-refundable) from the authorized registered firms for the supply of 1 number of **Legal High Speed Duplex Scanner** of reputed brand for the District Court Complex Dhubri.

General terms and conditions:

1. Tender should be sealed and superscribed "**Tender for supply of 1 number of Legal High Speed Duplex Scanner for the District Court Complex Dhubri..**" and should be addressed to the District & Sessions Judge, Dhubri, along with the following documents:
 - a) Copy of PAN card,
 - b) Copy of valid Income Tax clearance certificate & valid Trade License.
 - c) Copy of GST registration certificate.
 - d) Up to date copy of GST clearance certificate.
 - e) Bank details for payment.
2. Each page of the quotation should bear the signature, date name and designation of the person signing the offer and a rubber stamp indicating the full name, address and phone no. and fax no.(if any) of the firm.
3. The prices quoted for services should be inclusive of all taxes and duties for **free delivery and installation** at the District Court Complex.
4. Exact details of GST and other levies must be clearly indicated.
5. Prices once approved will remain valid during the scheduled delivery period. Increase and decrease of Taxes and other statutory duties will not affect the price during this period. Any increase in taxes and other statutory duties/levies after the approved rates shall be the tenderer's liability.
6. The Competent Authority shall be under no obligation to accept the lowest rate or any tender received in response to this tender notice and shall be entitled to reject any tender without assigning any reason whatsoever.

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7. Delivery of the Scanner to be made within the stipulated period after release of the supply order from this office.
8. Payment shall be made after satisfactory execution of the **supply and installation of the articles**, on bill basis. The decision of the undersigned towards satisfaction of quality of articles, shall be final.
9. Clarifications with respect to the tender may be well sought before the last date for submission of tender.
10. In case of violation of terms and conditions of the tender document or unsatisfactory supply of article, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier.
11. The decision of the undersigned in all respect shall be final and binding on.

J 24/1/19
District & Sessions Judge,

Dhubri. 27/05/19