

FORM NO. O
(See Rule-45 and 49)

**APPLICATION FOR CERTIFICATE OF REGISTRATION OF ESTABLISHMENT
(AND ALSO PERIODIC RENEWAL THERE OF)**

To,
The Inspector of Shops and Establishment,
(here specify the area and address of the inspector)

Sir,
I beg to apply for registration renewal of registration of my establishment for the period of twelve months from.....to.....as required under section 36 of the Assam Shops and Establishment Act, 1971 and the Rules framed thereunder.

The required particulars in regard to the establishment are furnished here in below in the form prescribed for the purpose in duplicate.

1. Name of establishment, if any :
2. Postal Address and Exact location of the establishment. :
3. Situation of Office Store room godown warehouse or workplace if any attached to the Establishment but situated in premises different from those of the establishment :
4. No. and date of previous certificate of Registration (Certificate to be surrendered with the application for renewal) :
5. Name of Employer :
6. Residential address of the Employer :
7. Name of the Manager / Agent/ Other persons acting in the General Management if any and his address. :
8. Name of the partners and their residential address (i) if it is a partnership concern) :
9. Name and Residential address of Directors (if it is a limited company) :
10. Category of Establishment i.e. whether, a Shop, Commercial establishment, Hotel, Restaurant of Public entertainment :
11. Nature of Business :
12. Date of Commencement of business :
13. Name of members of the employer's family employed in the establishment and residing with and wholly dependent upon him :

Serial Number	Name	Relationship	Male or Female	Adult or Child
(1)	(2)	(3)	(4)	(5)